

AGENDA

Meeting: Overview & Scrutiny Organisation and Resources Select Committee
Place: Council Chamber, Monkton Park, Chippenham
Date: Thursday 15 September 2011
Time: 10.30 am

Please direct any enquiries on this Agenda to Sharon Smith, of Democratic and Members' Services, County Hall, Trowbridge, direct line (01225) 718378 or email sharonl.smith@wiltshire.gov.uk

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Membership:

Cllr Nigel Carter	Cllr Jeff Osborn (Chairman)
Cllr Tony Deane (Vice Chairman)	Cllr Mark Packard
Cllr Christopher Devine	Cllr Bill Roberts
Cllr Peter Doyle	Cllr Ricky Rogers
Cllr Nick Fogg	Cllr Judy Rooke
Cllr Charles Howard	Cllr Jonathon Seed
Cllr Jacqui Lay	

Substitutes:

Cllr Desna Allen	Cllr Russell Hawker
Cllr Chuck Berry	Cllr Jon Hubbard
Cllr Jane Burton	Cllr Christopher Newbury
Cllr Ernie Clark	Cllr Jeffrey Ody
Cllr Peter Colmer	Cllr Pip Ridout
Cllr Mary Douglas	

PART I

Items to be considered whilst the meeting is open to the public

1. **Apologies and Substitutions**

2. **Minutes of the Previous Meeting** *(Pages 1 - 10)*

To approve as a correct record and sign the minutes of the last meeting of the Overview and Scrutiny Management and Resources Select Committee held on 14 July 2011.

3. **Declarations of Interest**

To receive any declarations of personal or prejudicial interests or dispensations granted by the Standards Committee.

4. **Chairman's Announcement**

5. **Public Participation and Councillors Questions**

The Council welcomes contributions from members of the public.

Statements

If you would like to make a statement at this meeting on any item on this agenda, please register to do so at least 10 minutes prior to the meeting. Up to 3 speakers are permitted to speak for up to 3 minutes each on any agenda item. Please contact the officer named above for any further clarification.

Questions

To receive any questions from members of the public or members of the Council received in accordance with the constitution. Those wishing to ask questions are required to give notice of any such questions in writing to the officer named above (acting on behalf of the Director of Resources) no later than **5pm on Thursday 8 September 2011**. Please contact the officer named on the first page of this agenda for further advice. Questions may be asked without notice if the Chairman decides that the matter is urgent.

Details of any questions received will be circulated to Committee members prior to the meeting and made available at the meeting and on the Council's website.

6. **Transformation Programme** (Pages 11 - 32)

The Corporate Director for Transformation and Resources will present to the Committee the detail of the transformation programme designed to implement the priorities of the Council's 4 year Business Plan.

The Committee had previously requested to hear about the progress with system thinking reviews and this will be referred to in the wider presentation. Future monitoring of progress of the transformation (and investment) programme will be reported quarterly via the Business Plan Performance Scorecard Report. The Committee is asked to note that the Liaison Board is currently considering how best to scrutinise the Programme content in the future as part of a wider review of overview and scrutiny arrangements in the Council.

7. **Budget Monitoring**

The Committee is reminded that budget monitoring is currently undertaken by each of the Select Committees relevant to their areas of responsibility.

7.1. **Budget Monitoring - Period 4** (Pages 33 - 52)

The latest budget monitoring information presented to Cabinet on 13 September 2011 is attached for consideration.

The report updates members of progress in delivering savings identified in the 2011-2015 Financial Plan in relation to the 2011/2012 base budgets, and of any significant new cost pressures or changes since the last report on 26 July. A monitoring report on the full revenue budget will be reported in October.

7.2. **Capital Budget Monitoring - Month 4** (Pages 53 - 68)

The Capital Budget Monitoring report, which reflects the position of the 2011/2012 Capital Budget as at 31 July 2011, is attached for consideration.

Members are asked to note that the report details budget changes to be noted by Cabinet, together with a change to the Transformation programme which will require approval by Council following recommendation to Cabinet.

8. **Business Plan Performance Scorecard Report** (Pages 69 - 84)

The current Business Plan Performance Scorecard report, as presented to Cabinet on 13 September, is attached for consideration. Appendix 2 has been omitted from the report as this has been included as an attachment in Item 6 – Transformation Programme above.

The Committee are also advised that the Chairman, Vice-Chairman and Scrutiny Manager have met informally with the Director, Performance, Policy

and Partnerships to discuss the approach to performance reporting on progress with implementing the Council's priorities from the Business Plan.

Performance issues currently are the responsibility of the individual select committees as appropriate.

9. **Task Group Update** (Pages 85 - 88)

The Committee is asked to note the update on Task Group activity attached.

10. **Scrutiny Representation on Project Boards**

The Committee has scrutiny representation on several Project Boards. This item has been included to allow members to provide updates where appropriate.

Project Boards with scrutiny representation include:

Staffing Management Executive Board – Cllr Ricky Rogers
Revenue and Benefits Project Board – Cllr Pip Ridout

11. **Forward Work Programme** (Pages 89 - 94)

A copy of the draft Forward Work Programme is attached for consideration.

12. **Date of next Meeting**

17 November 2011.

13. **Urgent Items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

PART II

Items during whose consideration it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed

NONE